

Behavioral Health Homes (BHH) Welcome Page

The Welcome Page is the landing page for all CYBER users. The username and role will display at the top of the screen. An accordion on the right has links that correspond to data displayed in the center grid. Links on the left side take the user to other areas of the system. A Quick Search area (top) allows the user to search for a youth's record. Access to links is based on the user's security levels. The Security Administrator link (top left) lists all Security Administrators at the agency. Users may log out using the *Logout* link in the upper right.

The screenshot displays the 'Welcome to CYBER' interface for a user named CMO with role CMONURS. The page includes a navigation menu on the left with links such as 'Security Administrator', 'Youth / Child Search', and 'FSS Link'. A search area at the top allows for searching by Youth/Child ID, First Name, Last Name, and DOB. The main content area shows a table titled 'Service Plans/Assessments - In Progress' with columns for Youth/Cyber ID, First Name, Last Name, Child Family Team Date, Create Date, Author, Status, and Plan Type. A right-hand sidebar contains a 'Refresh Total' section with various counts and a list of links. A callout box highlights that access to links is based on User ID security.

Youth/Cyber ID	First Name	Last Name	Child Family Team Date	Create Date	Author	Status	Plan Type
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Refresh Total

- Service Plans/Assessments
- In Progress(3)
- Awaiting Approval(0)
- Rejected(0)
- Submitted(0)
- Approved(0)
- Aging Report(0)

Eligibility

- 3560 Application Requests
- 3560 Termination Requests
- Assessments
- Authorizations
- YouthLink View
- Deactivated Users

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The links at the bottom edge direct the user to useful PerformCare website pages.

Right Column accordion links display:

Service Plans/Assessments

- In Progress - User's plans that have not been submitted and those plans transferred to user
- Awaiting Approval - A list of plans sent to logged-on user for approval
- Rejected - Plans returned to the logged-on user by CSA or agency
- Submitted - Plans submitted to CSA by the user
- Approved - User's active youth plans that were approved in last 7 calendar days
- Aging Report - User's Coming Due/Overdue plans (youth in agency)

Eligibility

- Added Eligibility - User's active youth with new Medicaid in last 30 calendar days and future Eligibility Start Date
- Expiring Eligibility - User's active youth Medicaid/3560 to expire in next 30 calendar days and no new eligibility will start within 7 calendar days of the expiring eligibility
- Term Eligibility - User's active youth whose Medicaid/3560 terminated last 30 calendar days
- 3560 Auto Term - The 3560 numbers that were automatically terminated

3560 Application Requests

- Saved-Unsubmitted - User's 3560 application requests in progress
- Submitted-Await Appr - User's 3560 applications submitted for CSA/CSOC approval
- Approved - User's 3560 application requests approved in last 7 calendar days
- Rejected - User's 3560 application requests returned to the user - will be on list 14 calendar days

3560 Termination Requests

- Saved-Unsubmitted - User's 3560 terminations in progress
- Submitted-Await Appr - User's 3560 terminations submitted for CSA/CSOC approval
- Approved - User's 3560 termination requests approved
- Rejected - User's 3560 termination requests returned to the user

Assessments

- In Progress - User's assessments that are in progress, not submitted
- Returned - User's assessments that have been returned to user

Authorizations

- Expiring - User's active youth whose authorization will expire in the next 30 days and no other authorization starts within 7 days of prior authorization end date

YouthLink View

- New To YouthLink - Referrals added to YouthLink in the last 3 calendar days
- Newly Assigned - Youth referrals in user's My Active Youth list in Assign Status in the last 7 calendar days
- Accepted - Referrals in user's My Active Youth list in Accept Status
- Scheduled - Referrals in user's My Active Youth list in Scheduled status
- 45 Day Reminder - Youth referrals in user's My Active Youth list who will auto cancel in 5 calendar days
- Aging Report - Youth referrals in user's My Active Youth list on YL for more than 25 calendar days

Deactivated Users (only viewable by CMOSUP and higher)

- Progress/Assigned Work - Deactivated user's plans and progress notes not yet submitted plus those transferred to user

Left column links display:

- Security Administrator – lists all Security Administrators at the agency and their contact information
- Youth / Child Search - The Youth / Child search screen with access to Agency Cases
- FSS Link -
- My Active Youth - Youth the user is assigned to via the Provider tab on the youth's Face Sheet
- Out of Home - YouthLink, Messages, Out-of-Home Provider Map, Adolescent Housing Hub (AHH) and Family Support Service Link
- Provider Details - Tabs of Medicaid and Non-Medicaid Providers
- System Functions - The Manage Access and Preferences area - Non-Security Administrators can change their own password. Security Administrators can manage other users' IDs, edit security settings, deactivate users, etc.
- Reporting - Reporting selection options, available for use by Level 3 security (based upon security settings)
- Historical Access - A list of youth who are no longer open to the agency; allows a user to access a record in read/print only view
- Anomaly Management - Anomalies in the youth records. This area allows users to select, display and resolve anomalies.

Bottom edge links display:

The current version of CYBER (2.0.0.0) and the server number (-XX). This is helpful when contacting Customer Support.

FAQ's – CYBER Frequently Asked Questions on the PerformCare website

CYBER Updates – The CYBER Releases webpage of CYBER Release Notes detailing changes made during updates

Help – Pop up Help Screen with PerformCare Customer Service contact information

Customer Service Request – Use this link to report a CYBER problem or make a request or inquiry.

Training Information – The Provider training webpage with links to training material

PerformCare Service Desk:
www.performcarenj.org/ServiceDesk/
1-877-652-7624